



CENTRO DE CONVENCIONES
CARTAGENA DE INDIAS

OCCUPATIONAL HEALTH AND SAFETY REQUIREMENTS

OCCUPATIONAL RISKS REQUIREMENTS

by **HERÓICA**

OCCUPATIONAL HEALTH AND SAFETY REQUIREMENTS

For **Grupo Heroica**, operator of the Cartagena de Indias Convention Center (CCCI), the health and well-being of our employees, suppliers, contractors, and clients are paramount in delivering our services.

Furthermore, the CCCI is required to comply with the legal requirements established by Colombian legislation regarding Occupational Health and Safety.

Therefore, both the organizers and exhibitors' setup companies must meet the following requirements to carry out work on our premises.

The paperwork must be sent to the Event Coordinator or to the Exhibitor Service Office Coordinator, as the case may be.

GENERAL REQUIREMENTS



Please send proof of Payment to the General Social Security System (Health, ARL - Occupational Risk Administrator, AFP - Pension Fund Administrator) before entering the Cartagena de Indias Conventions Center.



Provide a list of the personnel who will carry out work in the premises.



Wear PPE - personal protection elements according to the nature of the work to be performed such as gloves, helmet, mouth cover, earplugs, among others.



Wear work clothes (long pants, safety footwear and shirt) properly branded with the company's logo. For supervisors, **they are obliged to carry the mandatory safety footwear.**

WORK AT HEIGHT

HIGHER THAN 2M



Certifications (height, equipment operations, etc.) for workers performing activities of this type, with supervision of suitable personnel.



Certified and suitable equipment in good condition for working at heights, such as scaffolding, ladders, among others.



Certified fall arrest equipment (EPCC) in good condition for work at heights such as harness, slings, lifelines, among others.



Elements to delimit the area where they will work at heights, such as hazard tape and safety cones.

OCCUPATIONAL RISKS REQUIREMENTS



PERSONNEL

Contractor | **Suppliers** | **Exhibitors**
Additional services (Models and Palenqueras) | **Private security** | **Dancers** | **Event Staff** | **National Setup Company**

Students representing their institution at cultural events.

International Assembly Companies
International TV Producers.



SOCIAL SECURITY

Proof of Payment to the General Social Security System (Health, ARL - Occupational Risk Administrator, AFP - Pension Fund Administrator).

Policies that cover accident risks and other illnesses.

Public liability policies that cover accidents during the show.

PLEASE, KEEP IN MIND

During the event's entry, setup, and dismantling phases, the Occupational Health and Safety department **will carry out inspections to verify compliance** with the aforementioned instructions.

If any non-compliance is identified, the CCCI may halt the continuation of work until the issue is handled.

For more information, please reach out to our Occupational Health and Safety area at the following email **talento2@cccartagena.com** who will provide you with all the information you require.

Our team is ready to provide you with all the advice you require.



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